



just a few

HELPFUL TIPS

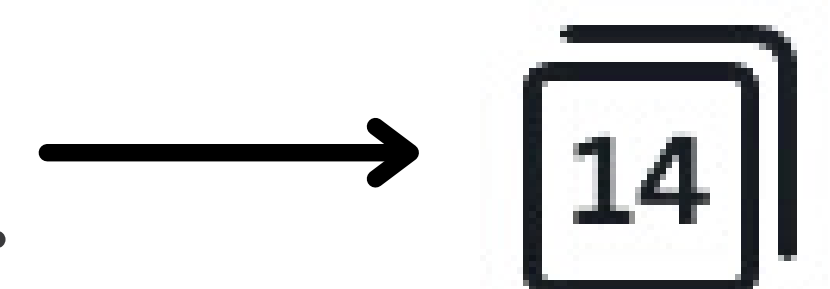
& SHORTCUTS

UPLOAD & ADD YOUR PHOTOS, EVERYDAY LIFE BLOCKS, & OTHER ELEMENTS TO YOUR PAGES

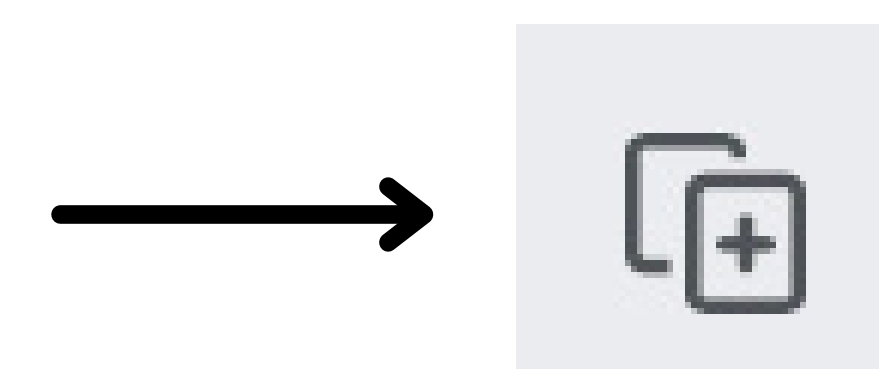
- Note the Zoom % slider on the bottom menu of your page. Slide the toggle left or right to Zoom in or out on your pages.



- Click on the 'Grid view' box in the menu bar below to see all of the templates laid out together. This is helpful when mapping out and rearranging your pages.

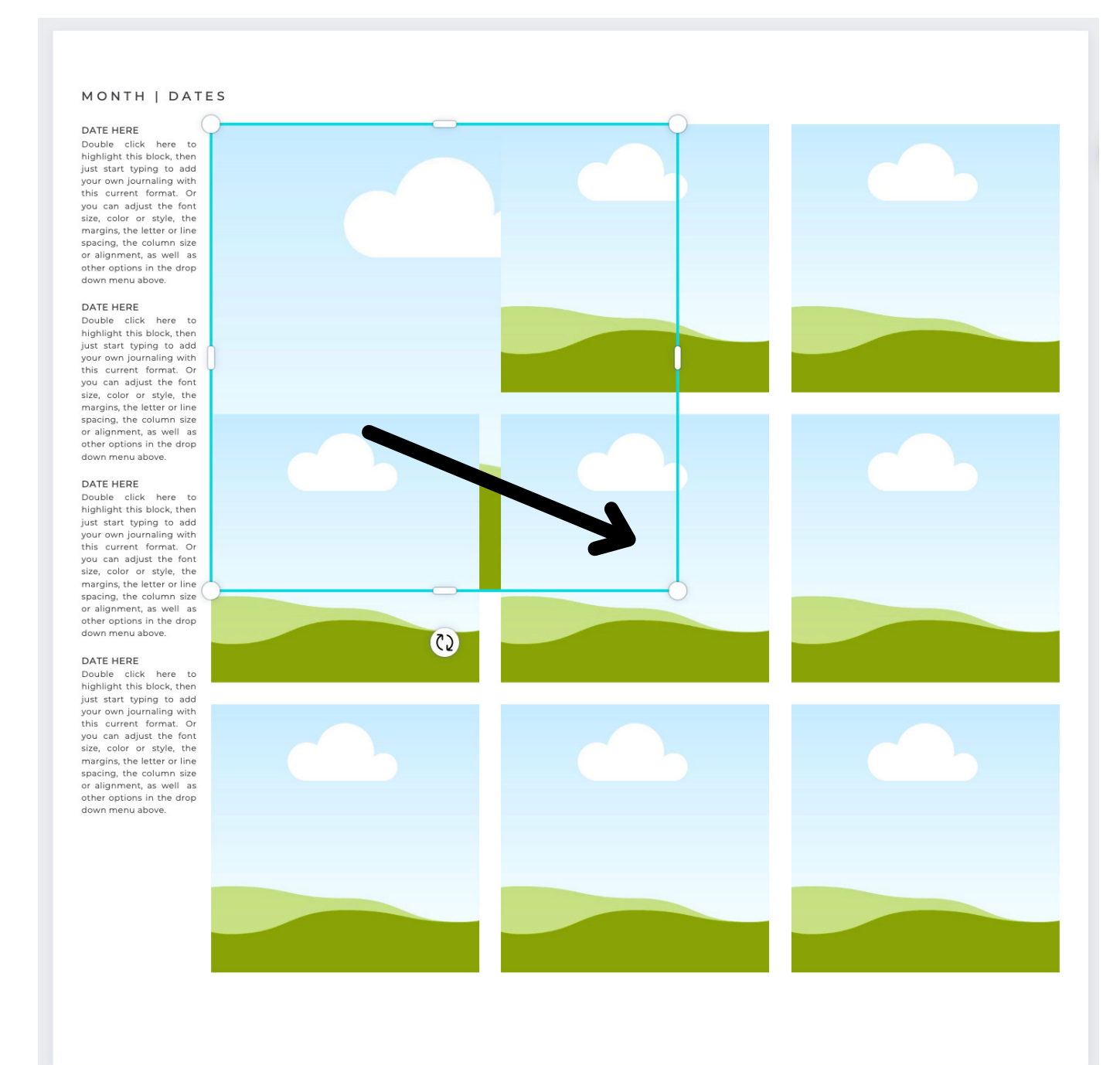
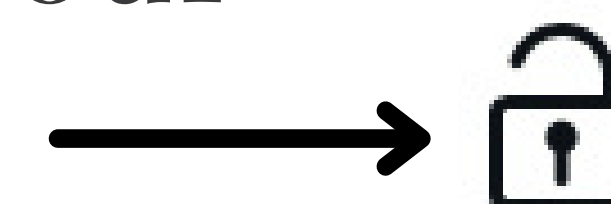


- Use the 'Duplicate Page' button to copy a page layout as-is, the page will be copied with all of the changes and edits of the current spread.



- Stretch any box frame to accommodate your desired photo orientation by stretching the sides, top or bottom borders, or the corners to make a larger square. Delete the unused boxes on top of the new, larger box.

- Once you have your photos in the desired squares, click on your image, then click on the lock in the upper right corner menu bar to secure it. This way you can add and layer other elements on top of your photos without having them clip to the inside of the box.



***TIP: CANVA SYNCs YOUR PAGES WHETHER YOU ARE ON A DESKTOP COMPUTER, LAPTOP, TABLET, OR PHONE USING THE CANVA APP. SO YOU CAN ADD PHOTOS, JOURNAL, AND MAKE CHANGES TO YOUR PAGES ON ANY OF THESE DEVICES!**